

Essential Reference Paper B	2011/12	2011/12	2011/12	2012/13
	original business plan	budget	ACTUAL (subject to audit)	budget
	£		£	£
HERTFORD THEATRE				
EXPENDITURE				
Employees				
Employees	296,514	282,260	318,778	295,900
in house bar/café			21,470	29,020
Redundancy Costs			4,064	0
Staff Appointment	2000	50	856	0
Childcare Fees			0	50
Premises				
Property Maintenance Recharge	41,400	43,000	46,607	43,000
Repairs & Maintenance	1,300	1,350	1,291	1,300
Refuse Clearance	2,660	2,660		2,660
Building Insurance	10,300	13,500	6,170	7,500
Electricity	25,200	25,700	19,864	25,700
Gas	16,000	16,300	24,402	16,300
NNDR	13,400	12,810	10,894	16,370
Water Charges	1,950	1,950	2,812	1,950
Purchase of Fixtures & Fittings	600	600	499	600
Cleaning Materials	2,050	2,100	1,770	2,100
Window Cleaning	1,000	1,000	845	1,000
Transport Related Expenses				
Car Expenses	1,500	770	1,287	840
Lease Car Costs		1,110	2,144	0
Travel Allowance		300	160	300
Supplies & Services				
Purchase & Mtce of Equipment	6,700	6,800	6,706	6,800
Protective Clothing & Uniform	400	400	383	400
General Stationery	620	620	760	620
Printing	150	150	545	150
Tickets Charge	500	500	8,148	8,300
Marketing	23,000	23,450	39,896	25,000
Promotional Expenditure	89,620	91,400	141,862	98,000
Telephones/Alarms	700	700	589	700
Postages	6,070	6,200	10,272	10,000
Subsistence		150	137	150
Training	300	300	196	350
Pantomime	88,065	89,850	84,569	89,850
Cinema Expenses			16,929	30,000
Misc & Third Party Insurance	3,890	4,020	3,720	3,770
Other Expenses	150	150	176	180
Licences	4,000	4,100	6,115	4,100
Credit Card Charges	1,500	1,500	2,317	1,500
Vending/ café bar Supplies	21,000		26,646	35,000
Supplies for Sale				0
Third Party Payments				
Misc Hired & Contracted Services	4,200	4,300	2,857	3,500
Support Services & Divisional Costs				
Divisional Costs	62,340	37,480	42,110	55,410
Support Services Costs	23,790	55,520	99,540	88,440
(word processing) Desk Top Publishing	2,080	2,450	20,260	8,170
Internal Printing			560	0
Capital Financing Costs				
Impairment				0
Capital Charges	140,000	149,970	47,234	54,740
software costs	1,180			
TOTAL EXPENDITURE	896,129	885,470	1,026,440	969,720
INCOME				
gov grant deferred	140			
Customer & Client Receipts				
Pantomime	96,948	96,950	68,777	60,000
old total hire (hall, river room kitchen)	61,050	61,050		
Hire of Hall - Current Year			106,167	102,300
Hire of Kitchen - Current Year				0
Box Office Commission	5,000	5,000	795	1,000
Hertford Theatre Promotions	121,376	121,400	173,495	150,000
Hire of River Room - Current Year			6,435	0
Hire of Studio - Current Year			7,905	0
Cinema Income			25,795	63,000
Sale of Electricity		11,000		0
Gallery Sales			2,071	3,000
Vending Sales			4,540	180
Bar Concession/in house bar café	67,400	21,350	69,695	140,000
Reduced Income				0
Phone Coin Box Income	400	400	184	0
Postages	1,700	1,700	1,375	1,200
Rechargeable Income	7,930	7,950	7,929	4,000
TOTAL INCOME	361,804	326,800	475,161	524,680
NET EXPENDITURE TO SUMMARY	534,325	558,670	551,279	445,040